

# AMERICAN GUNSMITHING INSTITUTE

## **SCHOOL CATALOG 2013-2014**

*Effective September 1, 2013, through August 31, 2014*

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### **American Gunsmithing Institute**

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**Visit us on the web:**  
[americangunsmithinginstitute.net](http://americangunsmithinginstitute.net)

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## **MISSION STATEMENT**

*The American Gunsmithing Institute exists to provide firearms enthusiasts with the knowledge needed to keep their guns in safe and top notch condition, maximizing their shooting experience and potential in a way that preserves the art of gunsmithing and ensures “that the rights of the people to keep and bear arms shall not be infringed.”*

**Gene Kelly, President**

## **OPPORTUNITIES IN GUNSMITHING**

### **The Gunsmithing Market**

A tremendous market for gunsmiths exists that is often overlooked, with more than 70 to 80 million firearms owners in the U.S. According to the National Rifle Association (NRA), over 40% of households own a firearm! These firearms owners have over 500,000 million firearms including all types. The firearms-bearing market includes hunters, sport shooters, law enforcement professionals, collectors and the booming self-defense market.

With new, restrictive gun laws making it harder to buy new guns, gun owners need a professional to keep their guns in good working order. All this adds up to a tremendous opportunity for trained, competent gunsmiths. In fact, there are probably *thousands* of firearms within a few miles of where you live. If you maintained just a fraction of those, you'd be busier than you could ever imagine.

### **Work for Yourself or For Someone Else... Full or Part Time**

After you become an American Gunsmithing Institute certified Gunsmith, you will have a number of career options. Although most of our students prefer the freedom and financial rewards of working for themselves, you also have the option of working for someone else. Either way, as an American Gunsmithing Institute certified Gunsmith, you'll be well prepared for whatever career choice you make.

### **Your Own Business**

If you have ever dreamed of being in business for yourself, you'll find gunsmithing is the perfect part or full time business. You'll enjoy the freedom and prestige of working for yourself.

Whether your business is part or full time, as a professional gunsmith you will make money almost immediately. If you're a federal firearms dealer (or would like to be), you can now offer your professional gunsmithing services to anyone who buys a firearm through you! With every gun you sell, you're creating a new customer.

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## **AUTHORIZATION AND DISCLOSURES**

- American Gunsmithing Institute is a private institution and approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the Institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.
- Any questions a student may have regarding this catalog that have not been satisfactorily answered by the Institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA, 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.
- A student or any member of the public may file a complaint about this Institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet web site: [www.bppe.ca.gov](http://www.bppe.ca.gov).
- This Institute provides a current copy of the School Catalog to all prospective students, either in writing or electronically, prior to enrollment. The School Catalog is updated at least once per year and whenever changes to policies are made. The most current version is available on the school's website: [www.americangunsmithinginstitute.net](http://www.americangunsmithinginstitute.net).
- As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.
- This Institute does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).
- This Institute's students are required to be high school graduates (or equivalent).
- This Institution is not accredited by an agency recognized by the United States Department of Education (USDE), and this Institution's students are not eligible for federal financial aid programs.
- It is not a requirement in the state of California to obtain a Gunsmithing Certificate through this Institution in order to practice gunsmithing. However, possessing a Gunsmithing Certificate will demonstrate a proven level of competence. A Federal Firearms License and state licenses are required to operate a gunsmithing business.

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## **AUTHORIZATION AND DISCLOSURES (continued)**

- This institution does not offer visa services to prospective students from other countries or English language services. The institution does not offer English as a Second Language instruction. All instruction occurs in English. English language proficiency is documented by:
  - the admissions interview; and
  - receipt of prior education documentation as stated in the Admissions Policy.
- This Institute does not accept hours or credit earned through challenge examinations, achievement tests or experiential learning.
- This Institute offers distance-learning courses; classes are not taught on campus. Students participate in their instructional course in the privacy of their own home or office, interacting with the school and faculty via email, telephone, fax and mail.
- This Institute offers distance-learning courses and, therefore, does not assume responsibility for student housing, does not have dormitory facilities under its control, nor does it offer student housing assistance.
- This Institute does not participate in State or Federal Financial Aid Programs.
- If a student of this Institute obtains a loan to pay for one of this Institute's educational courses, the student will have the responsibility of repaying the full amount of the loan plus interest, less the amount of any refund. Further, if the student has received Federal Student Financial Aid, they are entitled to a refund of the monies not paid from Federal Student Financial Aid funds.
- This Institute does not have an Articulation Agreement or Transfer Agreement with any other college or university.
- This Institute does not have residential learning facilities. All courses taught at this Institute are through distance learning on DVDs, with some textbook instruction and online testing. This Institution offers distance-education courses where the instruction is not offered in real time.
- Distance-Education Course Equipment and System Requirements: For viewing DVDs, students will need a functioning DVD player and monitor for viewing the videos. For online testing, students will need an email account and web browser.
- This Institution shall transmit the first lesson and all materials to any student within seven (7) days after the Institution accepts the student for admission.

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## ➤ **AUTHORIZATION AND DISCLOSURES (continued)**

- This Institution shall transmit results of any online student testing immediately upon electronic submission, and any certificates to be awarded for passing grades will be issued within sixty (60) days.
- This Institute does not provide library resources, but students are provided the reference materials required to complete their course of study.
- American Gunsmithing Institute's administrative facilities are located at 351 Second Street, Napa, California, 94559; West of the St. Helena Highway (29) in the heart of the Napa Valley. The facilities are approximately 2,500 square feet with offices for finance, administration, admissions and student services conducted over the telephone, by fax, mail and email. Students do not come to the Institute's premises to participate in its distance-learning courses. All student records are securely kept at this site and electronically. The facilities and equipment fully comply with all federal, state and local ordinances and regulations, including requirements for fire safety, building safety, handicapped access and health.

## **COURSE DESCRIPTIONS**

The following sections describe American Gunsmithing Institute's courses at each level available: Professional Gunsmithing Levels I and II and Master Gunsmithing, with details on additional individual courses offered as part of those levels or individually including Machine Shop, Welding, Locksmithing and Practical Gunsmithing. All courses are delivered in a distance-learning format, in detailed video instruction with testing and certification upon successful completion of the self-paced curriculum. Students are tested as they progress through the course material. Tests are online with an access link provided upon enrollment. (Note: if a student does not know their username and passcode, the student should contact our offices at 707.253.1447.)

### **Professional Gunsmithing Level I Course**

Length: Twenty-four (24) Months ♦ No Prerequisites ♦ 140 Hours

#### **Course Description and Objectives**

This course will teach you the fundamentals of gunsmithing and prepare you to start a career as a professional gunsmith. The Professional Gunsmithing Level I Course includes the following: 108 hours of detailed, step-by-step video instruction by Master Gunsmith Robert (Bob) Dunlap on DVD: The course is divided into four sections: Pistols and Revolvers, Shotguns, Centerfire Rifles and Rimfire Rifles and 22's (see complete Professional Gunsmithing Course Curriculum in this catalog). We also include the following video material along with Level I:

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## **Professional Gunsmithing Level I Course (continued)**

### **Making Glocks Rock**

In this course, we cover all the types of trigger modifications available by switching parts, using aftermarket parts, and even by modifying the factory originals. We review all the sights available for Glocks, detailing the differences between competition and combat style sights. We show dozens of sighting options explained and honestly evaluated along with the installation of several sights, including laser and night sights.

We show you how to install extended magazine releases and slide stops and make them work even more effectively. We cover all aftermarket recoil spring and guide rod combinations, while explaining why and when to use them. After reviewing a myriad of different magazine and grip accessories, we show you how to combine them to tailor the pistol and then cover aftermarket barrels and barrel fitting with great detail.

We show you how to convert your Glock pistol to another caliber or enhance the accuracy. We cover step-by-step how to get the most accuracy out of your Glock, as well as showing you several caliber conversions including a .22 caliber conversion and even how to make your Glock into a rifle using the kit from Mech Tech. (3.5 hours.)

### **Custom Barreling Bolt Action Rifles**

Using a Remington 700 action, Darrell Holland takes you through the complete process of custom re-barreling. After watching this course, you will understand everything you need to know to complete your re-barreling project from lathe set-up to final installation and fitting (even how to install a muzzle brake).

We start with choosing the right type of barrel for your application, and then we show you how to use the lathe to true the receiver and machine the lugs to create maximum contact for smooth but tight lock-up. We de-mystify the simple process of how to put a proper crown on a barrel and show you how to size, select and install a muzzle brake. Throughout the course, we also discuss safety issues so you understand the tolerances required as you build a safe, reliable and barreled action. (2 hours.)

### **Glass Bedding Rifle Stocks for Accuracy**

The definitive how-to instructional course on step-by-step glass bedding. By following our methods and using the proven bedding compound and kit (included), you will greatly enhance the performance of your rifle. We cover all types of stocks including wood, composite or plastic. The secrets of accuracy are explained along with tips on strengthening your stock. (2 hours.)

### **Selecting, Understanding and Buying Pistol and Rifle Scopes**

Over 100 minutes of fast moving detailed information that will help you make an informed choice and save money by getting the most for your dollar. Numerous questions are answered such as: *What is the best reticule type for you? What do you look for in construction and optics? How do you distinguish quality from junk - regardless of price?* Dozens of models and types from various manufacturers are featured and explained. Includes proper mounting techniques. (1.5 hours.)

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## **Professional Gunsmithing Level I Course (continued)**

### **Building the Ultimate 1911 Pistol - A 3-Volume Course on 4 DVDs**

The "Building the Ultimate 1911 .45 Auto" series in a three-volume set, with each one covering how to build a different purpose pistol and each expanding on the previous volume.

- Volume 1 gives you the information you need to convert your pistol into the Ultimate "Carry Gun" and covers tuning, barrels, accurizing, trigger jobs, sights, and installation of numerous custom features.
- Volume 2 takes you through the entire process of building a custom pistol from a frame and slide kit.
- Volume 3 provides you with everything you need to know to build a \$2,500 Hi-Capacity Competition pistol from the ground up for pennies on the dollar.

The entire three-volume set contains over 12.5 hours of insider information and is taught by Master Pistolsmith and competitive shooter Gene Shuey.

### **Super Tuning the Factory Rifle**

In this course, Darrell Holland will show you how to cut your group sizes in half or more by improving the rifles function using existing parts and by employing the techniques of custom gun makers that you can do yourself. Save big bucks by "saving" your existing barrel by recrowning, setting back and re-throating the chamber. When to do cryo work and stress relieving of the barrel and when to avoid it is explained. Also, how to add a heavy pinned recoil lug, blueprinting the action and lapping the lugs, bedding for 100% contact and all the details of perfect stock fit. Everything that you need to know to tune up your factory rifle is covered in this course. Although most applicable to the Remington 700 and Winchester Model 70 rifles, which are covered in detail, many of the techniques can be applied to numerous other models as well. (3.5 hours.)

### **Building the Custom Mauser Rifle**

American Gunsmithing Institute's Master Gunsmith Gene Shuey shows you each step, from removing old parts, to installing and head spacing a new barrel. You will see a solid old military Mauser 98 transformed into a classic hunting rifle. We provide you with a thorough discussion and identification of Mauser actions, and then we teach you each of the following steps:

Selecting actions:

- Removing the old hardware and barrel from the action using a barrel vise
- Selecting barrels, considerations
- Installing, reaming and head spacing a barrel
- Muzzle brake installation
- Custom floor plate installation
- Bolt handle modifications
- Installing sights and soldering
- Selecting a stock inletting and contouring the stock

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## **Professional Gunsmithing Level I Course (continued)**

### **Building the Custom Mauser Rifle (continued)**

Selecting actions (continued):

- Basic checkering concepts
- Stock refinishing concepts
- Triggers
- Slings
- Custom accessories

### **FFL Gunsmithing Starter Kit**

You'll receive the vital information you need to become a Federal Firearm License Holder (FFL Holder). This will give you access to restricted parts, and you can even offer extra services like buying and reselling firearms. The kit also comes with gunsmith logs, 50 repair tags and a repair invoice book, along with sources to order more supplies as needed. We also include a CD with a recording from an earlier teleseminar answering many questions about getting your FFL.

### **A Fully Indexed Video Reference Guide**

With this guide, you can instantly access needed information anywhere in the video course. This will not only help you with the course but will also be extremely valuable to you when you need to make a specific repair! You will be able to locate any part of the training, specific repair or troubleshooting on over 136 makes and models of firearms almost instantly.

### **Technical Reference Manuals**

These manuals contain detailed exploded drawings, diagrams and parts list of hundreds of different makes and models of firearms. You will use these manuals daily as you make repairs, order parts and run your business.

### **American Gunsmithing Institute's Oil Mat**

This oil mat is specially constructed for American Gunsmithing Institute and treated to prevent oils and solvents from penetrating through and ruining your table or shop bench. You'll find it extremely useful in your day-to-day gunsmithing activities.

### **Complete Testing Certification/Graduation Requirements**

When you complete each of the four segments, you will take an examination to test your knowledge. If you pass your exam with 80% or higher, you will become certified for that portion of the course and receive a Certificate of Completion.

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## **Professional Gunsmithing Level II Course**

Length: Twenty-four (24) Months ♦ No Prerequisites ♦ 193.5 Hours

### **Course Description and Objectives**

This course will teach you the fundamentals of gunsmithing and prepare you to start a career as a professional gunsmith. The Professional Gunsmithing Level II Course includes everything that is in Level I PLUS you will also get the Complete Machine Shop Course (see course details on Page 15) with materials and shop manuals, as well as the following videos:

### **Trigger Jobs and Systems**

This advanced course will expand your understanding of how trigger systems function. Bob Dunlap will take you step-by-step through 14 major types of trigger systems that represent the majority of all systems utilized in most firearms. Extensive detail is given on each system using large mock-ups to clearly represent how each system works, along with a discussion and examples of other firearms that use the same or very similar systems. In addition, a “hands-on” trigger job is performed on each specific model covered. The triggers course is 8 hours in length and is fully indexed to help you locate the section you need fast.

### **Professional Metal Finishing and Hot Caustic Bluing**

Four hours of exclusive instruction that clearly explains and demonstrates with comprehensive instruction everything that you need to know to professionally refinish firearms. Whether you want to add bluing to your services offered, want to refinish your own guns or just want to possess this knowledge, this course will help you achieve consistent success. Every step is explained and shown to you in step-by-step detail. It covers detailed metal preparation; tank set up and mixing processes. Dozens of tips and techniques are revealed, many for the very first time.

### **Slow Rust and Nitre Bluing**

Many of the finest guns in the world are blued using this process, and it is mandatory for soft soldered double guns. A professionally done finish using these methods will fetch \$300 and more. In the past, this information has been limited to a handful of gunsmiths. In 3 hours, Gene Shuey reveals step-by-step little known secrets. After mastering the metal preparation process from the metal finishing course mentioned above and using the techniques you learn in this course, you will be able to offer these profitable services. (3 hours.)

### **Pillar Bedding Techniques**

Master rifle maker Darrell Holland will provide you with over two hours of video instruction, taking you through the process of pillar bedding to improve a rifle’s accuracy. Currently, there is a huge demand for building varmint and tactical rifles. (2 hours.)

### **A Day at the Bench with Bob Dunlap”**

We take you through a day working with Bob Dunlap. You will see him diagnose problems, check his theory, complete repairs and test the fix to make sure the problems are resolved. The experience will enhance your efficiencies and competencies immensely. (4 hours.)

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## **Professional Gunsmithing Level II Course (continued)**

### **Stock Refinishing**

American Gunsmithing Institute's exclusive video covers the step-by-step process in detail, showing you how to strip off the old finish, fill or fix dents and scratches, sand and fill the grain, special techniques for getting the proper color stain and the proper way to apply and treat the finish. All of the simple tools and materials that you will need are readily available, and everything is explained in detail. American Gunsmithing Institute provides you with a 14 oz. can of custom oil finish to insure that you have enough material to completely refinish at least one stock and, if used efficiently, probably two. If you properly follow the American Gunsmithing Institute's method, your rifle or shotgun will look like it was refinished by an expert. (2 hours.)

### **How to Heat Treat Carbon Steels and Alloys and Case Hardening Metal Parts**

Every gunsmith needs to know how to treat metals to make or modify parts for use. Annealing, drawing back and spot hardening are all covered, and the uses of each technique are explained. Also learn how to give mild steels a case-hardened surface. Case hardening creates a long-wearing surface for parts, allowing the gunsmith to extend the life of the part. Sears, hammers and triggers are common examples of parts that benefit from case hardening. (1 hour.)

### **How to Make Coil and Flat Springs**

Bob Dunlap gives you hands-on instruction on the design and manufacture of springs. We show you how to calculate the size of the spring you need, how to wind it and how to temper it to get a long lasting professional part. Bob also takes you through the process of making a hammer spring from scratch, including metal selection, heat-treating methods, shaping springs, color tempering and more. (1 hour.)

### **Complete Testing Certification/Graduation Requirements**

When you complete each of the six segments (Pistols, Shotguns, Center-fire Rifles, Rim-fire Rifles, Machine Shop Theory and Machine Shop Practical), you will take an examination to test your knowledge. If you pass your exam with 80% or higher, you will become certified for that portion of the course and receive a Certificate of Completion.

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## **Master Gunsmithing Course**

Length: Thirty-six (36) Months ♦ No Prerequisites ♦ 239.5 Hours

### **Course Description and Objectives**

This course will teach you the fundamentals of gunsmithing and prepare you to start a career as a professional gunsmith. The Master Gunsmithing Course includes everything that is in Professional Gunsmithing Level I and Level II courses, plus the Master Gunsmithing Course also includes the complete Welding Course (see course details on Pages 16-17), with materials and shop manuals, as well as the following bonus videos:

### **How to Build a Semi-Auto G-3, HK-91 and CETME Rifle**

International Firearms Expert John D. Bush takes you step-by-step through the process of building an ATF-approved G-3 semi-auto rifle using a new USA manufactured receiver and surplus parts. We include what parts you need to change to stay legal. Detailed coverage of the barreling process, head spacing, parts identification and inspection, and everything else you need to know. Both the stamped steel and forged aluminum receivers are shown and demonstrated. (1.5 hours.)

### **Build an AR-15 Rifle from a Parts Kit**

Using parts from several of the top AR-15 manufacturers, Bob Dunlap takes you through the entire process of building up a rifle from parts. We include parts identification, installing and fitting all the parts, head spacing the barrel, final assembly, test firing and tuning. A number of aftermarket accessories are covered, along with examples and demonstrations of the tools required to make the job easy. (2 hours.)

### **How to do a Trigger Job on an AR-15**

Improve your accuracy by modifying your trigger to break clean with a smooth light pull. Every detail is explained step by step. Improve your AR-15 with this straight forward course that teaches you the secrets of doing a professional trigger job for your specific model of firearm. Join American Gunsmithing Institute's Master Gunsmith Robert "Bob" Dunlap as he shows how the trigger system works and why. Follow each step as he uses common tools to smooth the actions and shows how you can enhance the performance of your AR-15. (1 hour.)

### **Build your own M1 Garand from a Parts Kit**

In this course, Master Armorer and International Firearms expert John D. Bush shows and demonstrates step-by-step: identifying, sorting and selecting parts and receivers, checking parts for wear and fit, and a clear demonstration of the barreling and head spacing process. Along with total assembly and final fitting is a discussion on how to identify parts by manufacturer, interesting facts and bits of history. This is the only complete course detailing everything you need to know to assemble an M-1 Garand from a parts kit. (2 hours.)

### **How to do a Trigger Job on an M1 Garand**

Got a rough or heavy trigger pull? Improve your accuracy by modifying your trigger to break clean with a smooth light pull. Every detail is explained step by step. With the work shown in this course, your surplus or aftermarket Garand can have the same trigger pull that keeps this rifle competing on DCM ranges around the country. (1 hour.)

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## **Master Gunsmithing Course (continued)**

### **How to Rebarrel, "Blueprint" and Tune Military Mauser Rifle Actions**

This course is designed to teach you how to super tune all the popular military bolt actions including: Mauser's, Enfield's, Springfield's and Japanese Arisakas. We show you the hottest tuning and accurizing procedures. We tell you which models are safe to build-up and which ones aren't, including what works best with magnum cartridges. With this course, the focus is on tuning, strengthening and accurizing the action so it performs to its maximum potential in both reliability and accuracy. In typical American Gunsmithing Institute style, we show you how to perform each procedure and explain when and why you need to do them.

Here are just a few of the procedures we cover: weld up the firing pin hole, reshape the firing pin, machine the breech face, open the breech face for a magnum, super tune the extractor, make the extractor snap-over for reliability, lap the lugs – making the safety lug contact, extend the magazine box for longer cartridges, install recoil shoulders in the magazine box, open the rails to feed magnum cartridges, fit the magazine for reliable feeding, modify the front guard for bedding, and much more. There are dozens of custom modifications shown. Some are for reliability, others for accuracy and many just for your personal taste. For example, we cover flaring the cocking piece runway, fitting the bolt stop and ejector, performing a trigger job, rebarreling and head spacing. In addition, we show examples of many custom modifications you can perform, from customizing the bolt stop to how you can lighten the action to make a good mountain rifle without compromising strength. We walk you through each procedure step-by-step with the usual super-close-ups and simple explanations. We show you how and when you can perform procedures without expensive tooling and which tools are a "must have." We give you all the guidelines and techniques you need to follow in order to build an accurate, reliable, totally awesome customized military bolt-action rifle. (5 hours.)

### **The Business Success Tool Kit Series™**

Contained in this 12-audio CD set is the core secrets to operating ANY successful and profitable business. Hosted by American Gunsmithing Institute's President and successful entrepreneur Gene Kelly, along with Professional Business Coach April Palmer, this course reveals:

- Step 1: Goal Setting that Works: *The Designer Lifestyle and Business Vision You Always Wanted, but Didn't Think You Could Have*
- Step 2: Getting the Results You Want: *Productivity and Profits Through a High-Performance Environment*
- Step 3: How to Survive an Economic Slump (or any business cycle change): *Making Sound Financial Decisions in Difficult Times*
- Step 4: How to Attract Business Like a Magnet: *Creating the Promise That Sells!*
- Step 5: Advertising and PR That Works!: *Knocking Down the Door to Do Business With You*

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## **Master Gunsmithing Course (continued)**

### **The Business Success Tool Kit Series™ (continued)**

- Step 6: Turning Your Highest Sales per Customer: *Giving Them Reasons to Buy, and Buy More!*
- Step 7: Making Your Business Plan Come Alive!: *Turning Great Ideas Into Action*

### **The Information Package: 6 CDs covering topics to advance your success even more.**

- Interviews with American Gunsmithing Institute instructors and “How-to” information on shop set-up, flow, problem solving, traps to avoid and more.
- Exclusive gunsmithing first-ever Flat Rate Job Book (so you will immediately be the expert and know with confidence how much you should charge for your work).
- “Tax Secrets that ‘THEY’ Don’t Want You to Know About” audio CD. This video reveals what type of business structure you should consider having to protect yourself, what kinds of things can you write off, how many of your current expenses (rent, vehicle, gas, ammo, telephone, computer, travel and more) could be deductible on your taxes.

Note: The Business Success Tool Kit Series™ and the Informational Package are bonus products included in the Master Gunsmithing Course and do not include certification testing. (11 hours.)

### **Complete Testing Certification/Graduation Requirements**

When you complete each of the seven segments (Pistols, Shotguns, Centerfire Rifles, Rimfire Rifles, Machine Shop Theory, Machine Shop Practical and Welding Theory), you will take an examination to test your knowledge. If you pass your exam with 80% or higher, you will become certified for that portion of the course and receive a Certificate of Completion.

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## **Practical Gunsmithing Course**

Length: Twelve (12) Months ♦ No Prerequisites ♦ 13 Hours

### **Course Description and Objectives**

In this course, you will quickly learn how to make all these common necessary repairs below. You'll also learn how to customize and more. This course includes basic hand tools and work book, "Gunsmithing Made Easy." Over 13 hours of DVD instruction. Learn how to do dozens of common repairs such as:

- Install a recoil pad
- Cast a chamber to determine caliber and condition
- Install a red ramp in a handgun front sight
- Bed an action using epoxy
- Repair a broken firing pin
- Fit new magazines
- Professionally clean your gun
- Install sling swivels
- Repair grips
- Remove broken screws
- Remove dents from shotgun barrels
- Professional scope mounting and collimating
- Repair damaged .22 LR chambers
- Repair stocks
- Cold bluing techniques
- Legally shorten a shotgun barrel
- Polish chambers to correct extraction and feeding problems
- Grind gunsmithing screwdrivers
- Set up your shop with the tools you really need

### **Complete Testing Certification/Graduation Requirements**

When you complete your Practical Gunsmithing Course, you will take an examination to test your knowledge. If you pass your exam with 80% or higher, you will become certified in the Practical Gunsmithing Course and receive a Certificate of Completion.

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## Locksmithing Course

Length: Twelve (12) Months ♦ No Prerequisites ♦ 16 Hours

### **Course Description and Objectives**

This Locksmithing Course will teach you the A to Z of locksmithing and prepare you to enter a career as a professional locksmith. In our continuing effort to preserve the industrial arts, we have created this course. American Gunsmithing Institute enables you to clearly see and understand all the details unlike ever before. This complete Locksmithing Course consists of 16 hours of detailed, easy-to-follow instruction. We cover all types of lock mechanisms and show you how to make keys and pick locks.

The course also covers pin tumbler, high security and electronic locks; everything from design and repair, to installing and picking. Residential and commercial key-in-knob, deadbolt and combination lock systems. We thoroughly cover design, assembly, disassembly, installation, re-keying, master keying, picking and creating impressions.

**Keys:** We start with the history of locks, showing locks as much as 400 years old, and then move into the different types of keys. Learn everything you need to know about keys, from key blanks and catalogs, to how to make keys. We teach you how to hand-file and machine-cut flat keys, bit keys and cylinder keys. We demonstrate three different methods of code cutting cylinder keys for padlocks, door locks and automotive applications. We use detailed close-ups to teach how to properly compare keys and find the correct blanks.

**Locks:** We explain each lock mechanism in detail using diagrams, cutaways and super close-ups to show even the smallest details. Here's what you'll learn about each type of lock:

- **Warded Locks:** We go over all the different types of warded locks including padlocks and old house locks. We not only teach how the mechanisms work, but we also show how to make a key by creating an impression of the lock. We show you how to use the proper tools to "pick" open any warded lock.
- **Lever Locks:** Everything from the simplest cabinet lock to sophisticated safe deposit locks is covered. Lever locks are much harder to impression and pick, but our instructor gives you all the tips and tricks learned from over 40 years of locksmithing.
- **Wafer/Cam Locks:** We cover wafer-style locks and cam locks in great detail, including automotive wafer locks. Extreme close-ups, diagrams and cutaway locks take all the mystery out of wafer lock mechanisms.
- **Pin Tumbler Locks:** Using a special cutaway lock mechanism, we show you the basic design and operation of pin tumbler locks - the main type of lock used in residential, commercial and automotive.

**AND SO MUCH MORE!**

# *American Gunsmithing Institute School Catalog 2013-2014*

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## **Locksmithing Course (continued)**

### **Complete Testing Certification/Graduation Requirements**

When you complete the Locksmithing Course, you will take an examination to test your knowledge. If you pass your exam with 80% or higher, you will become certified for in locksmithing and receive a Certificate of Completion.

## **Machine Shop Course**

Length: Twelve (12) Months ♦ No Prerequisites ♦ 29 Hours

### **Course Description and Objectives**

This Machine Shop Course will teach you the fundamentals of the machine lathe and vertical milling machine and prepare you to enter a career as a machinist or enhance your professional gunsmithing skills.

Module 1 – Lathe: 12 hours of detail instruction on the set-up and operation of the Machine Lathe. You will learn how to set-up the machine, turn, bore, thread, knurl and taper metal.

Module 2 – The Vertical Milling Machine: Over 10 hours of instruction detailing everything you need to know to run a vertical mill including fly cutting, indexing, boring, milling aluminum, steel and plastics, clamping, fixturing, digital read-out and more.

Module 3 – General Machine Shop Techniques: Additional 7 hours of video. Learn how to properly operate all the support equipment you need in your shop: belt sanders, bead blasters, grinders, surface grinders, plus learn how to sharpen drill bits, remove broken screws, detailed shop planning and set-up and advance equipment and techniques.

### **Complete Testing Certification/Graduation Requirements**

When you complete your Machine Shop Course you will take an examination to test your knowledge. If you pass your exam with 80% or higher, you will become certified for that course and receive a certificate of completion.

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## **Welding Course**

Length: Twelve (12) Months ♦ No Prerequisites ♦ 22 Hours

### **Course Description and Objectives**

This Welding Course will teach you the A to Z of welding and prepare you to enter a career as a welder. The course covers everything from history to how to make the perfect weld. This video course enables you to understand how to properly control the weld by showing you close-ups from just inches away. This is a professional-level course. We cover the entire spectrum of welding, set-up and equipment. We also teach you safety, metal types and welding terminology.

We show how to make the perfect weld and give you tips to help you practice and improve. Over 22 hours of detailed information that covers every aspect of welding. Each part is presented in an easy-to-understand format using step-by-step instructional close-ups. As you progress through the course, your instructor keeps you well-grounded in the practical world with knowledge and insights gained through 40 years of welding training and experience. This course covers:

- **Safety**
- **Gas Welding**
- **Gas Cutting**
- **Plasma Cutting**
- **MIG Welding**
- **Arc Welding**
- **Projects**
- **TIG Welding**
- **Welding Small Parts**
- **Welding Symbols**
- **Shop Set Up**
- **Welding**

### **Complete Testing Certification/Graduation Requirements**

When you complete your Welding Course, you will take an examination to test your knowledge. If you pass your exam with 80% or higher, you will become certified in the Welding Course and receive a Certificate of Completion.

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## **Professional Gunsmithing Level I Course Curriculum**

### **Pistolsmithing Segments**

#### **DESIGN, FUNCTION AND REPAIR**

#### **AUTOMATIC PISTOLS**

##### **Single Action – Locked Breech**

Colt 1911 Design  
Browning Hi-Power  
Beretta Brigadier, Model 1951

##### **Double Action Automatics – Locked Breech**

S&W  
Glock  
Sig P220 and Series  
Beretta 92, Taurus

##### **Straight Blowback Automatic Pistols**

Melior .22  
High Standard Duramatic  
Browning Buckmark  
S&W 422  
Ruger Standard Automatic (Mark II)  
High Standard HD Military  
High Standard Sport King  
Beretta .380  
Colt Woodsman

##### **Single Action Revolvers**

Colt

##### **Double Action Revolvers**

Colt  
Colt Trooper 3 (Dan Wesson)  
Charter Arms  
High Standard, H & R, Iver Johnson and Sentinel  
S&W

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## **Professional Gunsmithing Level I Course Curriculum (continued)**

<b>Shotguns Segments</b>
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### **Pumps**

- Remington 870
- Mossberg 500
- Ithaca Model 37
- Winchester Model 1200
- Savage Model 67
- Noble (S&W) 916
- Squibman Model 30
- Savage Model 520

### **Shotguns – Auto**

- Browning A5 (Remington and Savage Models)
- Remington Model 1100
- Browning B-2000
- Browning B-80 (Beretta)
- Winchester 50 and 59

### **Pivot Single Barrel Shotguns**

- Winchester 37

### **Pivot Double Barrel Shotguns**

### **Miscellaneous Shotguns**

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## **Professional Gunsmithing Level I Course Curriculum (continued)**

### **.22 Rimfire Riflesmithing Segments**

#### **Cal Rimfire Rifles**

Remington Nylon 66  
Savage 87  
Charter AR-7  
Mossberg .22 (bolt action)  
High Standard (Sears Model 29-35)  
Savage Model 29  
Mossberg New Version  
Mossberg Tube Magazine Version  
Marlin 99 and Glenfield 60  
Squibman Model 20 and Squires Bingham  
Ruger 10/22  
Remington model 550 and 550-1  
Ithaca Model 49 (Lever Action)  
Browning BPR .22  
Browning Automatic .22, Remington 24, 241 and Norinco  
Winchester Model 77  
Remington Rolling Block, Savage Little Scout  
Marlin 57, Western Auto Winchester 256  
Winchester 9422 (Lever Action)  
Remington 12 and 121 (Pump Action)  
Merlin 39A  
Remington 552 and 572  
Winchester 200 Series (250, 255, 270, 275 and 290)  
H & K Model 300  
Browning T-Bolt  
Mossberg 320  
Savage Model 15  
Wards Model 36, Savage 521 and Mossberg 10  
Wards Model 31A, Mossberg 40 and 44  
Remington Nylon 11 and 500 Series  
Savage Model 63 and Sears  
Remington Model 514  
Savage Model 34  
Marlin Model 81 and Western Automatic

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## **Professional Gunsmithing Level I Course Curriculum (continued)**

### **Cal Rimfire Rifles (continued)**

Winchester Model 69, 72 and 75  
Mossberg Single Shot  
Kiros Coyote (Mexico)  
BSA Raylock (Automatic)

<h2><b>Centerfire Riflesmithing Segments</b></h2>
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### **Rifles, Bolt Action Designs**

Mauser M98  
Springfield 03A3  
Remington 700  
Winchester Model 70 (Post-64)  
Enfield P-14 and Remington 30  
Savage 110  
Brno 22 Hornet  
Brno 7 x 57  
Short Magazine Lee Enfield (SMLE)  
French Mas Model 35  
Mannlicher Schonauer  
Mannlicher Bethier  
Mannlicher Carcano

### **Lever Action Designs**

Savage 99  
Winchester 94 Pre-64 and Post-64  
Marlin 336, Model 94  
Browning BLR

### **Semi-Automatic Rifles**

Remington 740 and 760  
Browning BAR

### **Assault Rifles**

Colt AR-15  
AK-47, AKS  
Valmet

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## **Professional Gunsmithing Level I Course Curriculum (continued)**

### **Assault Pistols**

Mac-10  
KG-9 (Tech-9)  
MK-760, Smith & Wesson  
UZI  
AR-180  
Leader (Australian)  
Galil (Israeli made AK-47 design)

### **Roller Lock Designs**

Sig  
Heckler & Koch  
M-1 Garand  
M-14  
Ruger Mini-14  
M-1 Carbine

- The Money Makers
- Making Glocks Rock
- Glass Bedding Rifle Stocks for Accuracy
- Selecting, Understanding and Buying Pistol and Rifle Scopes
- Building the Ultimate 1911 Pistol - A 3-Volume Course on 4 DVDs
- Super Tuning the Factory Rifle
- Building the Custom Mauser Rifle

# *American Gunsmithing Institute School Catalog 2013-2014*

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## **Professional Gunsmithing Level II Course Curriculum**

The Professional Gunsmithing Level II Course includes everything that is in the Professional Gunsmithing Course Level I Curriculum PLUS you will also get the complete Machine Shop Course, as well as all of these additional courses:

- Advanced Trigger Jobs and Systems
- Professional Metal Finishing and Hot Caustic Bluing
- Slow Rust and Nitre Bluing
- Pillar Bedding Rifles for Accuracy
- A Day at the Bench with Bob Dunlap
- Stock Refinishing
- Selecting, Understanding and Buying Pistol and Rifle Scopes
- How to Heat Treat Carbon Steels
- Case Hardening Metal Parts
- How to Make Coil Springs
- Learning the Art of Making Flat Springs

## **Master Professional Gunsmithing Course Curriculum**

In addition to everything in the Professional Gunsmithing Level I and Level II courses, you will get the complete Welding Course and the following professional courses:

- Building the G-3 from a Parts Kit
- Building the AR-15 from a Parts Kit
- How to do a Trigger Job on an AR-15
- Building the M1 Garand from a Parts Kit
- How to do a Trigger Job on an M1 Garand
- How-to Rebarrel, "Blueprint" and Tune Military Mauser Rifle Actions
- Business Success System Information Package
- Business Success Tool Kit Series

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## **Practical Gunsmithing Course Curriculum**

- Install a recoil pad
- Cast a chamber to determine caliber and condition
- Install a red ramp in a handgun front sight
- Bed an action using epoxy
- Repair a broken firing pin
- Fit new magazines
- Professionally clean your gun
- Install sling swivels
- Repair grips
- Remove broken screws
- Remove dents from shotgun barrels
- Professional scope mounting and collimating
- Repair damaged .22 LR chambers
- Repair stocks
- Cold bluing techniques
- Legally shorten a shotgun barrel
- Polish chambers to correct extraction and feeding problems
- Grind gunsmithing screwdrivers
- Set up your shop with the tools you really need

## **Locksmithing Course Curriculum**

- Keys
- Locksmithing Basics
- Residential Locksmithing - Part 1
- Residential Locksmithing - Part 2
- Commercial Locksmithing - Part 1
- Commercial Locksmithing - Part 2
- Impressing: Picking and Installing Locks

## **Machine Shop Course Curriculum**

- Lathe
- The Vertical Mill
- General Machine Shop

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## **Welding Course Curriculum**

- Safety
- Gas Welding
- Arc Welding
- TIG Welding
- Weld Symbols and Weld Shop
- Welding Projects

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## **ADMISSIONS**

### **Admissions Policy**

Students must be 18 years of age or older and have a high school diploma or General Education Diploma (GED). Students may not be felons, nor persons prohibited from possessing firearms (only applies to gunsmithing courses). No entrance exams are required. This Institute does not admit ability-to-benefit students.

### **Admissions Procedure**

Admission procedures include meeting with an Enrollment Advisor to review courses offered, school policies and procedures in this School Catalog, the School Performance Fact Sheet and Enrollment Agreement, including graduation requirements, English language proficiency, as well as financial terms (including Tuition, Registration Fee, Student Tuition Recovery Fund, and all costs of course materials), payment terms, payment plan options, and the cancellation and refund policy. Each prospective student must provide documentation of being 18 years of age or older and having a high school diploma or General Education Diploma (GED). *(Note: All foreign diplomas or transcripts must be evaluated and translated to demonstrate U.S. equivalency, at the cost of the prospective student.)* Each student must attest that he or she is not a felon or prohibited from possessing firearms on the Enrollment Agreement under penalty of perjury.

Each prospective student's request for admission, supporting documentation and admissions interview are considered by school personnel to determine if the prospective student has the skills, requirements and competencies to succeed in a distance-education environment in pursuing their education objectives.

A prospective student is notified of their acceptance into a course when he/she receives a copy of the executed Enrollment Agreement via either email or paper copy.

This Institution offers distance-educational courses where the instruction is not offered in real time. The Institution shall transmit the first lesson and any materials to any student within seven (7) days after the Institution accepts the student for admission.

### **Distance-Education Course Equipment and System Requirements**

For DVDs, students will need a functioning DVD player and monitor for viewing the videos. For online testing, students will need an email account and web browser.

### **Transfer of Credit from Other Schools**

This Institute does not accept credits earned at any other college, university or institution toward professional gunsmithing certification, nor may the requirements for certification be challenged by taking the course examination alone or passing an achievement test. Students must participate in the instruction prior to passing their examination(s).

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## **ADMISSIONS (continued):**

### **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at the American Gunsmithing Institute is at the complete discretion of the institution to which you may seek to transfer. Acceptance of the certificate you earn in our Professional Gunsmithing Course is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this Institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this Institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the American Gunsmithing Institute to determine if your certificate will transfer.

## **ACADEMIC POLICIES AND STUDENT SERVICES**

### **Satisfactory Progress**

Student progress is evaluated at the end of each course by submitting the test provided with the course materials. Progress is based on passing tests. Students who do not receive a passing grade on a test are required to re-take the test until passed, within the maximum amount time allowed, which is 30 days after the end of the course. If a student has not passed the test 30 days after the end of the course, the student will be placed on probation.

### **Grading Policy**

All courses are graded by examination on a "Pass/Fail" basis.

#### Grade Definition

- P: Pass     Has satisfactorily met all minimum course requirements.  
F: Fail     Has not satisfactorily met all minimum course requirements.

Passing Grade: A passing grade is given to a student who has upon examination received a score of 80% or higher.

Failing Grade: A failing grade is given to a student who has upon examination failed to receive a score of 80% or higher and has not made additional attempts to pass examination.

### **Graduation**

A student will be eligible for graduation and receive their certificate upon meeting the following conditions:

1. The student has received a "passing grade" within the maximum allowable time period; and
2. Cleared all financial obligations.

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## **ACADEMIC POLICIES AND STUDENT SERVICES (continued)**

### **Probation, Make-Up Work and Dismissal**

Students who do not receive a passing grade in a course will be placed on probation and required to complete make-up work or repeat the course. Students who do not complete the make-up work or pass the course the second time will be withdrawn from the course.

### **Leave of Absence**

The American Gunsmithing Institute does not grant leaves of absence.

### **Attendance**

All courses are delivered in a distance-learning format, in detailed video instruction with testing upon successful completion of the self-paced curriculum. Each course must be completed within a designated time period: 12, 24 or 36 months (see individual course descriptions). If a student fails to complete a course within the designated time, the student may be withdrawn from the course.

### **Student Services**

This Institute provides telephone and online support to answer student questions and provide services for such needs as how to access and participate in online courses, online testing, tracking shipments, taking retests, contacting faculty or any other questions they may have related to school policy and procedure that are not directly related to the instructional content of their course. For questions on course content, instructors are available for student questions, which will be responded to within 3 business days or less. Evaluation and comment on work submitted by the student will be completed within 30 days or less.

### **Graduate Job Placement**

This Institute does not offer employment placement services. This Institute does not and cannot promise or guarantee either employment or level of income or wage to any student or graduate.

### **Student Records**

This Institute will make available to all students their records upon request. This Institute maintains a student's database onsite containing all student information for a period ending five (5) years after the date of the student's graduation, withdrawal, or termination. Records will be kept in accordance with all requirements outlined in CCR Title 5 Section 94900. Transcripts will be maintained permanently.

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## **ACADEMIC POLICIES AND STUDENT SERVICES (continued)**

### **Student Rights and Grievance Procedure**

If the student is not satisfied, a written appeal may be filed with the Director. The Director is responsible for maintaining the complaint records and informing the student of the resolution. Any remaining unresolved complaints may be directed to the following address:

#### **BUREAU FOR PRIVATE POSTSECONDARY EDUCATION**

2535 Capitol Oaks Drive, Suite 400  
Sacramento, CA 95833

Telephone (916) 431-6959

Toll Free (888) 370-7589

Fax (916) 263-1897

By email to: [bppe@dca.ca.gov](mailto:bppe@dca.ca.gov)

Mailing address:

Bureau for Private Postsecondary Education  
P.O. Box 980818, West Sacramento, CA 95798-0818

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## TUITION AND FEES

### Schedule of Charges

Course	*Registration	Tuition Includes Course Materials and Testing	Shipping and Handling	**Student Tuition Recovery Fund (if applicable)	***Total Cost
	<i>Non-refundable</i>	<i>Refundable</i>	<i>Non-refundable</i>	<i>Non-refundable</i>	
Professional Gunsmithing Level I	\$100.00	\$3,997.00	\$49.00	\$2.00	\$4,048.00
Professional Gunsmithing Level II	\$100.00	\$5,997.00	\$69.00	\$3.00	\$6,069.00
Master Gunsmithing	\$100.00	\$6,997.00	\$79.00	\$3.50	\$7,079.50
Practical Gunsmithing	\$100.00	\$597.00	\$15.00	\$.50	\$612.50
Locksmithing	\$100.00	\$997.00	\$15.00	\$.50	\$1,012.50
Machine Shop	\$100.00	\$1,197.00	\$29.00	\$.50	\$1,226.50
Welding	\$100.00	\$1,297.00	\$15.00	\$.50	\$1,312.50

\*Registration fee is waived for full payment of Total Cost.

\*\*STRF - \$.50 for every \$1,000 rounded to the nearest \$1,000.

\*\*\*Estimated charges for the period of attendance and the entire course.

### Additional Fees (if applicable)

\$20.00 for each test repeat. The first repeat is provided at no additional cost.

### Student Tuition Recovery Fund

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans or personal loans, **and**
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

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## **Student Tuition Recovery Fund (continued)**

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program; **or**
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The state of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program, attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act of this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

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## **CANCELLATION AND REFUND POLICIES**

### **Student's Right to Cancel**

The student has the right to cancel the Enrollment Agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date the written notice of cancellation is sent. If the Institution sent the first lesson and materials before an effective cancellation notice was received, the Institution shall make a refund within 45 days, which will include materials if returned at the time of cancellation.

Cancellation must occur prior to the receipt of the first lesson and materials, which will occur within seven days after the Institution accepts the student for admission.

Cancellation may occur when the student provides a written notice of cancellation to: American Gunsmithing Institute, 351 Second Street, Napa, CA, 94559. This can be done by mail, hand delivery or by fax (707.253.7149).

1. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. The date of notice will be the post mark date.
2. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by their Enrollment Agreement.
3. If the Enrollment Agreement is cancelled, the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$100.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

Note: This Institution shall transmit all of the lessons and other materials to the student if the student (a) has fully paid for the educational course; and (b) after having received the first lesson and initial materials, requests in writing that all of the material be sent. If the Institution transmits the balance of the material as the student requests, the Institution shall remain obligated to provide the other educational services it agreed to provide, such as responses to student inquiries, student and faculty interaction, and evaluation and comment on lessons submitted by the student, but shall not be obligated to pay any refund after all of the lessons and material are transmitted. Evaluation and comment on work submitted by the student will be completed within 30 days.

### **Withdrawal from the Course**

Students may withdraw from the school at any time and receive a pro-rata refund. Upon notification of withdraw, the school will provide the student a withdrawal form.

# American Gunsmithing Institute School Catalog 2013-2014

## CANCELLATION AND REFUND POLICIES (continued)

### Refund Policy and Calculations

The refund will be less a registration fee not to exceed \$100.00, and less any deduction for books, DVDs and materials not returned in good condition, within 45 days of withdrawal.

For the purpose of determining the amount of the refund, the student's withdrawal shall be deemed the date of the student's last recorded certification test. The amount owed equals the charge for the course (total institutional charge, minus non-refundable fees, divided by the number of certification tests in the course), multiplied by the number of certification tests scheduled to be taken, prior to withdrawal.

If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan.

### Example of Refund Calculation

This is an example of a refund calculation for someone who enrolled in the Professional Gunsmithing Level I Course, paid the full amount and took 3 certification tests (60% of the course) before withdrawing from the course.

Course	*Registration	Tuition Includes Course Materials and Testing	Shipping and Handling	**Student Tuition Recovery Fund (if applicable)	***Total Cost
	<i>Non-refundable</i>	<i>Refundable</i>	<i>Non-refundable</i>	<i>Non-refundable</i>	
Professional Gunsmithing Level I Course	\$100.00	\$3,997.00	\$49.00	\$2.00	\$4,048.00

\*Registration fee is waived for full payment of Total Cost.

\*\*STRF - \$.50 for every \$1,000 rounded to the nearest \$1,000.

\*\*\*Estimated charges for the period of attendance and the entire course.

Total institutional charges:	\$4,048.00
Minus non-refundable fees:	( 51.00)
Equals:	\$3,997.00

Divided by the number of certification tests in the course:	\$3,997.00/5 tests
Equals:	\$ 799.40

Multiplied by the number of certification tests remaining prior to withdrawal:	
\$799.40 x 2 equals	<u>\$1,598.80 refund</u>

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## **FACULTY**

The American Gunsmithing Institute's video trade experts have worked as licensed professionals in their fields for well over twenty (20) years. They possess real-world trade experience and have demonstrated the skills necessary to effectively teach trade students through the medium of video instruction. Though not required, most are still actively practicing in their field, maintaining continuing education and licensure when applicable.

Students may freely interact with our video experts whenever they have technical questions related to their course. Students will receive responses and/or a telephone call within 3 days, if not sooner. Any student project work required for a course as part of their course will be responded to within 10 days.

### **Bob Dunlap**

Master Gunsmith Robert "Bob" Dunlap, senior instructor, American Gunsmith Institute, is a widely respected authority in the firearms industry who has taught thousands of students in professional gunsmithing over the last 30 years. Bob was a Gunsmith instructor at Lassen College for 25 years. He has also participated as an instructor for over 20 years in the NRA Summer Gunsmithing Programs.

Bob has designed improvements currently used in several firearms being manufactured by various American arms manufacturers. He still offers his expertise as a consultant to several firearms manufacturers. Bob has offered his expertise in over 20 homicides as an expert witness in cases involving firearms.

Bob really knows the business. For over 35 years, he has operated a fully staffed gunsmithing shop that has been a warranty station for almost every major firearms manufacturer including: Browning, Colt, Charter Arms, High Standard, Remington, Smith & Wesson, Mossberg, Winchester and over a dozen others. In this course, students will learn the secrets that have taken him 35 years and over 250,000 gun repairs to discover.

### **Gene Shuey**

Mr. Shuey is a former Mr. America (1960), a top IPSC shooter, a founding member of the Southwest Pistol League and a former consultant to Colt Firearms. He was also the first sectional coordinator and helped start IPSC in Texas.

As a Master Gunsmith specializing in 1911-style IPSC limited and open class guns and high end custom rifles, Mr. Shuey has contributed a great deal of knowledge and information to American Gunsmithing Institute's instructional gunsmithing courses.

Some of the American Gunsmithing Institute courses he has instructed include: Building the Reliable 1911, Building the Custom Mauser Rifle, Stock Refinishing, Glass Bedding, Professional Metal Finishing, Parkerizing, Rust Bluing and Professional Gun Cleaning: Tricks, Tips and Techniques. He has also provided consulting and insight on many of the Institute's other courses.

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## **FACULTY (continued)**

### **Darrell Holland**

Mr. Holland is well known among varmint hunters and tactical rifle shooters as a superb custom rifle builder, writer and lecturer. He builds some of the tightest shooting rifles in existence. Darrell is always inventing new performance shooting products, and he is constantly pushing the envelope with regards to integrating the latest technology and ideas into his rifle designs to increase accuracy and improve reliability.

Always pragmatic, Darrell is constantly looking for and testing ideas that “will work in the real world.” His unique “V Block” one-screw bedding system is an excellent example of his thinking and machining skill. To contact Darrell for high-end custom rifle work, call (541) 439-5155.

### **Robert Rizzetto**

Mr. Rizzetto has over 37 years of experience in the welding trade and is a credentialed Welding Instructor. Because of his thorough training and experience, he understands exactly what is happening when students are welding and how to explain it to the student in a detailed, yet easy, way to understand. He enjoys teaching and introducing students to the amazing, demanding, yet rewarding world of welding.

### **William (Bill) Woolman**

Mr. Woolman is an expert in all aspects of locksmithing and is considered the go-to-guy with regards to learning about rare and collectible locks and safes. He has worked in the locksmithing trade and has owned his own company for more than 30 years.